

**SPRINGS VALLEY COMMUNITY SCHOOLS  
BOARD OF SCHOOL TRUSTEES  
REGULAR BOARD MEETING  
JANUARY 13, 2020**

Executive Session

The Springs Valley School Board met in Executive Session at 5:00 PM on Monday, January 13, 2020 in the Learning Center Board Room. Board members Mr. Justin Wininger, Mrs. Jennifer Shipman, Mr. Dustin Farris, Mr. Todd Marshall, Mr. Chris Burton, Mr. Joel Dalton, and Mrs. Cheryl Lynch were present. Dr. Trevor Apple was also in attendance.

During the Executive Session, the Board received information about prospective employees, and discussed job performance evaluation, collective bargaining, school safety and security, personnel, and litigation. No subject matters were discussed in the Executive Session other than the subject matters specified in the public notice.

Regular Session

The Springs Valley School Board met in Regular Session at 6:09 PM in the Learning Center Board Room. All of the above, as well as Mr. Kyle Neukam, Mrs. Amy Orr, Mrs. Kathy Allstott, and Mrs. Peggy Simmons were present.

Mr. Wininger called the meeting to order with the Pledge of Allegiance and a Moment of Silence.

As motioned by Mrs. Lynch and seconded by Mrs. Shipman, Mr. Wininger opened the floor for nomination of officers. Mrs. Shipman then motioned the following slate of officers: Mr. Justin Wininger as President, Mr. Chris Burton for the office of Vice-President, Mr. Dustin Farris as Secretary, and Mr. Todd Marshall for Legislative Liaison. Mr. Marshall made a motion to close the nominations and Mrs. Lynch seconded. The officers as stated were approved 7-0.

Mrs. Shipman made the motion to reaffirm the School Board Code of Ethics, as prepared by the Indiana School Boards Association. Mr. Marshall seconded, and the motion passed 7-0.

Annual conflict of interest disclosure statements were signed by board members Mr. Wininger, Mr. Burton, Mr. Farris, Mr. Marshall, and Mr. Dalton.

Mr. Wininger recommended Mrs. Kathy Allstott as Treasurer of the Board and of the Corporation. Mrs. Shipman made the motion to appoint Mrs. Allstott as treasurer, and Mr. Burton seconded. The motion carried 7-0.

Mrs. Allstott recommended Mrs. Peggy Simmons as Deputy Treasurer of Springs Valley Schools. Mr. Farris so moved. Mr. Marshall seconded, and the motion passed 7-0.

Mrs. Shipman motioned to retain the current meeting date, time, and location, with the meetings to continue being held the second Monday of each month with the executive session starting at 5:00 PM and the regular session at 6:00 PM in the Learning Center Board Room. Mr. Farris seconded, and the motion carried 7-0.

Mr. Wininger stated that board compensation is currently \$2,000 annually with \$100 per monthly meeting and \$50 per diem per special meeting, with dental, vision, and life insurance benefits. Mrs. Shipman moved for board compensation and benefits to remain the same. Mr. Burton seconded, and the motion passed with the vote of 7-0.

Mr. Wininger advised that an appointment to the Lost River Career Cooperative Board is needed at this time. Mr. Farris moved to appoint Mrs. Shipman for that position. Mrs. Lynch seconded. Mr. Marshall stated that Mrs. Shipman is the current representative on that board. The motion then carried 7-0.

Mrs. Lynch made a motion to approve the minutes of the December 9, 2019 board meeting, and vouchers and claims as presented, along with the 2019 year-end transfers. Mr. Burton seconded. Mrs. Allstott advised that the Allowance of Transfers included

transfers within the Education, Debt Service, Operations, and Rainy Day Funds. The motion was then passed 7-0. (see attachment)

Mrs. Orr recognized her students and staff for their participation in various holiday activities throughout the month of December. She thanked Robin and Roger Purkhiser for providing the Santa Shoppe opportunity to students. Fourth grade students performed a holiday musical, and Mrs. Orr thanked Mrs. Lori Chestnut for directing the performance. The elementary choir performed for elementary students. Holiday parties were held on December 20<sup>th</sup>, and Mrs. Orr thanked the PTSO for their support of this event. She recognized Mrs. Penny Harner for working with local organizations and individuals to make sure all of our families' needs were provided for during the holidays. The second nine-weeks grading period ended on December 20<sup>th</sup>, and report cards were sent home on January 10<sup>th</sup>. A Blackhawk Rally to recognize students' achievements will be held later this month.

On behalf of Mr. Jason Russell, Mr. Neukam congratulated Coach Kim Eckerty, Ryan Carnes, and the 6<sup>th</sup> grade girls' basketball team on their second consecutive undefeated season, and winning the West Washington Tourney. He thanked all the workers, officials, administration, custodians, and sponsors for helping make the Holiday Tourney a success once again, adding that lots of compliments were received on the hospitality and cleanliness of our gym. The girls' basketball sectional will be held at Wood Memorial on February 4<sup>th</sup> through the 8<sup>th</sup>, and we will host the boys' sectional March 3<sup>rd</sup> through the 7<sup>th</sup>.

Mr. Neukam advised that the entire junior-senior high school flooring was stripped and shined by Jasper Equipment over Christmas break. He thanked our maintenance staff for assisting with the floor cleaning project and other cleaning touch ups throughout the building. The rubber flooring for the weight room has arrived, and he thanked Larry Burton and James Marshall for their work on that. Mr. Neukam stated that our students and staff are excited for the weight room upgrade, and the additional equipment should be received the end of February or beginning of March. He thanked office staff for their time worked over the break. He also thanked Mr. Russell and everyone who contributed to putting on a fantastic Holiday Tourney, stating the community and school both benefited from this tourney with all the visitors who were in town for that weekend.

Dr. Apple recognized Mr. Mark Parks and presented him with a plaque for his fourteen years as school bus driver for Springs Valley Schools.

Dr. Apple thanked Mr. Russell, the maintenance and athletic staff, and everyone involved in making the Holiday Tourney another great success. Positive feedback was received from the many schools involved, which shows well for Springs Valley Schools.

No patrons addressed the board.

Dr. Apple requested approval of the spring coaches as recommended by Mr. Jason Russell: Junior High Baseball / Jason Hammond - \$1,250, Volunteers Andy Andrews, Jared Thomas, Devin Durbin; High School Boys Golf / Brent Harner - \$2,000, Volunteer Tim Leonard; High School Track / Derek Freeman - \$2,500, Jolynne Cruz - \$2,500, Jason Gossett - \$1,250, Kaitlin Tincher - \$1,250, Volunteer Tim Weisenberger; Junior High Track / Monica Wolford - \$1,500, Daniel Wolford - \$1,500, Volunteer Todd Marshall; and Junior High Golf / Casey Millholland - \$1,250. Dr. Apple then recommended Jill Hammond and Luke Keller for Homebound Instruction to be paid at their hourly rate with approval of time by Mr. Neukam, McKinley Brewer as elementary cafeteria cashier at \$10.90 per hour, and Teena Campbell as elementary cafeteria worker at \$10.90 per hour with Ms. Brewer and Ms. Campbell's employment starting January 13, 2020. Dr. Apple noted that Ms. Campbell is replacing Joyce Reed in the cafeteria, who is leaving as of January 23, 2020. Mr. Farris so moved for all of the recommendations as stated. Mrs. Lynch seconded, and the motion passed 7-0.

Dr. Apple advised that some salary increases were given to non-certified staff last month but some positions were held out for more discussion. Mr. Winger then asked for a motion to approve the treasurer, deputy treasurer, elementary treasurer, high school treasurer, technology, and technical maintenance position salaries as presented. Mrs. Shipman so moved, and Mrs. Lynch seconded. Dr. Apple stated the recommended pay rates are as follows: Treasurer - Kathy Allstott, to a salaried position at the rate of \$60,000 with \$10,000 of that reimbursed by Southern Wellness Trust for Kathy's services as Trust Administrator; Deputy Treasurer - Peggy Simmons, \$17.60 hourly;

Elementary Treasurer - Penny Harner, \$16.20 hourly; High School Treasurer - Shannon Meehan, \$15.90 hourly; Technology - Lionel Brown, \$52,000 salary; and Technical Maintenance - Wes McNeely, to a salaried position at \$49,000. With no other discussion, the salaries were approved 7-0. Dr. Apple stated the increases were retroactive to January 1, 2020.

Dr. Apple stated that he has made the final adjustments to the non-certified pay scale following the four percent increase that was approved at the December 9, 2019 board meeting, adjusting some rates from odd cents to rounded amounts ending in five or zero cents. Mrs. Shipman made the motion to approve the non-certified pay scale as presented. Mr. Burton seconded. Mr. Marshall commented that he was glad to see the raises for the support staff to reward and recognize them for their hard work and dedication. The motion was then approved 7-0. (copy attached)

The 2020-2021 school calendar was presented by Dr. Apple, stating that make-up days include January 18, February 15, and April 2 for possible e-Learning days with the last student day scheduled for May 20<sup>th</sup>. Mr. Farris made the motion to adopt the 2020-2021 school calendar. Mr. Marshall seconded, and the motion carried 7-0. (copy attached)

Dr. Apple recommended continuation of early dismissal on Wednesdays during the 2020-21 school year, with elementary students dismissing at 2:35 and high school students at 2:40. He added that building administrators support the early dismissal days, as this is valuable for staff collaboration and professional development. Mrs. Lynch so moved, and Mr. Farris seconded. The motion was then approved 7-0.

Mr. Marshall provided a legislative update for other board members and Dr. Apple. He stated this is a short session as a non-budget year, with the topics of reducing health care costs and decreasing youth smoking receiving early attention as well as a handful of K-12 bills intended to support students, teachers, and schools. One significant topic that will not likely receive attention is teacher pay, as legislative leaders prefer to wait until the next budget session to consider new state funding to elevate teacher pay.

Dr. Apple recommended that we continue our license agreement with NEOLA for our policy administration services. Mr. Burton so moved, and Mrs. Shipman seconded. Discussion was held regarding the matter with praises for the company and their representative, Dr. James Halik. The motion carried 7-0.

Dr. Apple requested approval of an overnight field trip for Mrs. Lisa Golden and three students, who will be going to Muncie on March 5<sup>th</sup> - 7<sup>th</sup> for the FCCLA Leadership Conference Pro-Start Culinary Competition. Mrs. Shipman motioned to approve the overnight field trip as stated. Mrs. Lynch seconded, and the motion passed 7-0.

Dr. Apple recommended the following policies for approval: 1520 Employment of Administrators in Addition to the Superintendent, 1520.08 Employment of Personnel for Extracurricular Activities, 3120.08 Employment of Personnel for Extracurricular Activities, 3220.01 Teacher Appreciation Grants, 3220.02 Supplemental Payments for Teachers, 4120.08 Employment of Personnel for Extracurricular Activities, 5111 Determination of Legal Settlement and Eligibility for Enrollment of Students Without Legal Settlement in the Corporation, 5111.01 Homeless Students, 5223 Released Time for Religious Instruction, 5335 Care of Students with Chronic Health Conditions, 5600 Student Discipline, 5610 Suspension and Expulsion of Students, 6220 Budget Preparation, 6230 Budget Hearing, 6520 Payroll Deductions, 7300 Disposition of Real Property, 7440.03 Small Unmanned Aircraft Systems, 7530.02 Staff Use of Personal Communication Devices, 7540 Technology, 7540.02 Web Content, Apps, and Services, 7540.04 Staff Technology Acceptable Use and Safety, 7544 Use of Social Media, 8120 Volunteers, 8310 Public Records, 8400 School Safety, 8405 Environmental Health and Safety Issues – Indoor Air Quality, Animals in the Classroom, and Idling Vehicles on School Property, 8420 Emergency Preparedness Plans and Drills, 8455 Coach Training, References, and IHSAA Reporting, 8462 Child Abuse and Neglect, and 8600 Transportation. Mr. Burton motioned to approve all policies as listed. Mr. Marshall seconded. With no discussion, the policies were adopted 7-0. The new policies will be available for viewing on the school's website following notification to NEOLA of the updates.

With no other business before the board, Mrs. Shipman motioned to adjourn. Mr. Burton seconded, and the meeting adjourned at 6:36 PM.

Board of Finance

The Springs Valley School Board met at 6:36 PM in the Learning Center Board Room. Board members Mr. Winger, Mr. Burton, Mr. Farris, Mr. Marshall, Mr. Dalton, Mrs. Lynch, and Mrs. Shipman were present, along with Dr. Apple, Mr. Neukam, Mrs. Amy Orr, Mrs. Allstott, and Mrs. Simmons.

Mr. Marshall called the 2020 Board of Finance meeting to order, and advised the first item of business was to appoint a president and secretary.

Mr. Winger made a motion to retain the same officers as last year, with Mr. Marshall as the Board of Finance President and Mr. Farris as Secretary. Mrs. Shipman seconded. Mr. Winger closed the floor for nominations, and Mrs. Shipman seconded. The motion carried 7-0.

Mrs. Allstott presented the 2019 Report of Investments to board members and Dr. Apple for their review. She advised that investments are held at Springs Valley Bank & Trust Company and Hoosier Hills Credit Union, with a total principal balance on December 31, 2019 of \$4,165,000.00. (copy attached)

Dr. Apple shared a copy of the fiscal indicators report with board members, which is also available on the [www.in.gov/duab](http://www.in.gov/duab) website. He advised the Distressed Unit Appeals Board looks at various pieces of information from each school corporation, including average daily membership, fund balances, annual deficit/surplus, fund balances as percent of expenditures, tuition support per ADM as compared to General Fund expenditures per ADM, revenue by type, operating referendum revenue if any, and salaries and benefits as percent of General Fund/Education Fund expenditures. He stated that DUAB has verified that Springs Valley is in good, solid financial shape. Discussion was held on the matter, including the slight surplus in 2018 and 2019. Dr. Apple advised that we have also reversed the trend of declining ADM, the effect of which will show up next year.

With no other business, Mr. Winger made a motion to adjourn. Mr. Burton seconded, and the meeting for the Board of Finance adjourned at 6:43 PM.

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