

**SPRINGS VALLEY COMMUNITY SCHOOLS  
BOARD OF SCHOOL TRUSTEES  
REGULAR BOARD MEETING  
JULY 13, 2020**

Executive Session

The Springs Valley School Board met in Executive Session at 5:00 PM on Monday, July 13, 2020 in the Springs Valley High School Auditorium. Board members Mr. Justin Wininger, Mr. Chris Burton, Mr. Dustin Farris, Mr. Todd Marshall, Mr. Joel Dalton, Mrs. Cheryl Lynch, and Mrs. Jennifer Shipman were present. Dr. Trevor Apple, Mrs. Renee Childress, Mr. Kyle Neukam, and Dr. Matt Williams were also in attendance.

During the Executive Session, the Board received information about prospective employees, and discussed job performance evaluation, collective bargaining, school safety and security, personnel, and litigation. No subject matters were discussed in the Executive Session other than the subject matters specified in the public notice.

Regular Session

The Springs Valley School Board met in Regular Session at 6:00 PM in the Springs Valley High School Auditorium. All of the above, as well as Mrs. Beth Cave, Mrs. Lori Chestnut, Dr. Jeff Kerby, Mrs. Kathy Allstott, and Mrs. Peggy Simmons were present.

Mr. Wininger called the meeting to order with the Pledge of Allegiance and a Moment of Silence in memory of elementary student Ayla Dalton.

Mr. Marshall made the motion to approve the minutes of the June 8 and July 6 board meetings, vouchers and claims as presented, and bank account signature resolutions for the elementary and high school ECA accounts. Mrs. Lynch seconded, and the motion was approved 7-0.

Mrs. Childress recognized staff for preparing their classrooms for the new school year, including the management of students' supplies and personal work space. She stated the school team has been flexible and accommodating to plan for and meet the needs of a safe return regarding COVID, with the excitement of a new school year evident throughout the building. Maintenance and custodial staff were recognized for their efforts in making sure the building is clean and ready to open. Preschool enrollment is scheduled for tomorrow evening. Mrs. Childress recognized Mrs. Lori Chestnut and students Scotland Roney, Lucas Holland, Abby Allen, Gabe MacPhee, Quinn Vernon, Olivia Allen, Alan Gentry, Maddox Wolford, Lydia Gossett, and Brody McClain for their participation in the Future Problem Solvers program. Mrs. Chestnut provided comments on the program, and certificates were presented.

Mr. Neukam thanked his office staff for the extra hours needed for transition to the new school year, and thanked the maintenance department for their efforts in preparing the buildings for students. He welcomed Mrs. Renee Childress, Mrs. Kelly Schmitt, and Dr. Matt Williams to the administrative team. Seniors were reminded of graduation practice to be held this Friday at 9:00 on the football field, with the graduation ceremony set for Saturday at 6:00. The ceremony would be moved to the high school gymnasium in the event of inclement weather. The graduation ceremony will be available through a live feed on our Blackhawk Nation YouTube channel.

Mr. Patrick Underwood had signed up to address the board regarding the back to school plan. Mr. Wininger advised that Mr. Underwood would be allowed to speak later in the meeting when that matter is discussed.

Dr. Apple presented the following consent agenda for personnel matters: i) David Noble (corporation route 5 at \$85 per day and vocational route at \$45 per day); and Larry Flick (corporation special transportation route at \$130 per day). ii) Approve Band summer employees; Laura Aylsworth - Corporation pays - \$2,500; Andrew Alspaugh - Corporation pays - \$1,400; Brandon Hagen - Corporation pays - \$800; KatLynn Burton - Band Account and Band Boosters pay; Justin Wininger - Volunteer; Eric Berger - Band Boosters pay; Josh Conley - Band Account pays; Ben Lee - Band Account pays; J.D. Opel - Band Account and Band Boosters pay; Kim Sommer - Volunteer; Sarah Moss - Band Account pays; Tyler White - Band Account pays; LeeAnn Fromme - Band Boosters

pay; Steve Rondinaro - Volunteer ; Brian Elkins - Band Account and Band Boosters pay; Matthew Burton - Band Boosters pay; Ashley Sherard - \$1500 stipend, Corporation pays; Brittany Hankins - Band Boosters pay. iii) Preschool Staffing - Mrs. Childress has recommended the following: 3 year old Teacher: Shawn Willett, 14 hours per week at \$17 per hour; Support: Nikia Kalb, 13 hours per week at \$10.90 per hour; 4 year old Teacher: Trista McGuire, 40 hours per week at \$17 per hour; Support: Lexi Pierce, 32 hours per week at \$10.90 per hour. iv) I recommend the following individuals to be hired at the rate listed per the ECA Schedule: Karen Crews - Jr. High Cheer 5th/6th \$500; Shelby Hughes - Jr. High Cheer 7th/8th \$1250; Chad Goldman - Jr. High Cross Country \$1250 (replacing previous approved coach Kaitlin Tincher); Alicia Brown - High School/Jr. High Volunteer Cross Country Coach; Wes McNeely - 5th grade girls basketball coach \$1000; Jessica Roberts - 6th grade girls basketball coach \$1000. Mrs. Lynch so moved and Mr. Farris seconded. The motion carried 7-0.

Dr. Apple requested approval of payment for accumulated sick and personal days to cafeteria staff due to the food service contract with Aramark, at a total cost of \$13,833.50. Mr. Burton made the motion as stated. Mr. Farris seconded, and the motion passed 7-0.

Dr. Apple announced the retirements/resignation of cafeteria staff – Patty Butler, effective July 31, 2020 with 32 years employment, Margi Finney, effective July 31, 2020 with eight years at Springs Valley and planning to substitute for Aramark, and Gail Allen, effective July 31, 2020 and will be staying with Aramark.

Due to the extra burden on teachers and administrators for COVID-related matters, Dr. Apple recommended the following payments to be made from CARES Act funds: Staff who served on the back to school committee - \$350 stipend, All other staff - \$250 stipend, and Principals – equivalent of ten extra days pay each/Mrs. Childress - \$3,777 and Mr. Neukam - \$4,022. The stipends would be paid out in December. Mrs. Shipman made a motion to approve the pay for stipends and extra days as presented. Mrs. Lynch seconded. Following discussion, the motion carried 7-0.

Dr. Apple recommended the adjustment of administrator sick leave days based on the length of their contracts, adding that teachers currently receive 15 sick days for the 184-day contract. Using the same formula, he requested that Mr. Neukam and Mrs. Childress receive 18 sick days per year for their 225-day contract, Dr. Williams – 17 sick days for the 210-day contract, and 20 sick days for Dr. Apple based on a 240-day contract. Mrs. Shipman so moved, and Mrs. Lynch seconded. The motion was approved 7-0.

Mr. Farris made a motion to approve a Letter of Assurance from the Springs Valley Classroom Teachers Association allowing one transfer of days earned from prior employment at Springs Valley Community Schools. Dr. Apple stated the contract language will be added during the 2021-22 bargaining window. Mr. Burton seconded, and with no discussion the motion carried 7-0.

Dr. Apple advised that the high school gym floor is basically finished and looks fantastic. Follow up work on the molding and ramp area needs to be completed, along with the height of the goals.

A drainage ditch is being installed from the softball field to behind the football field as an effort to avoid flooding in that area.

Dr. Apple requested board approval on the HVAC project at the high school as presented. Mrs. Shipman so moved, and Mr. Farris seconded. Mr. Wininger stated that he would prefer to wait on the project. Further discussion included the timeline on the proposed project, impact on scheduling, and the areas involved. The motion passed 6-1, with Mr. Wininger voting in the negative.

Per board decision at the April 2019 board meeting, Dr. Apple stated that parents will be responsible for 40% of unpaid fees for the 2020-21 school year.

Dr. Apple advised that adjustments need to be made to two payroll dates during the 2020-21 school year: move the January 1, 2021 pay to January 4, and move the July 30<sup>th</sup> pay to August 6<sup>th</sup> with non-certified staff to be paid for three weeks on the 6<sup>th</sup>, and payroll every two weeks from August 6<sup>th</sup>. These changes are necessary due to the January 1<sup>st</sup> Holiday and for budgeting purposes to avoid 27 pays in the calendar and contract years.

Mrs. Lynch so moved, and Mr. Burton seconded. Discussion followed, and the motion carried 7-0.

Mr. Burton made a motion to approve the transportation contract with the Hickman family for student transportation for the 2020-21 school year. Mrs. Shipman seconded, and the motion was passed 7-0.

Dr. Apple requested adoption of the resolution in support of the back to school plan and approval of the plan as presented. He thanked all who helped with the plan, and appreciated the extra time and effort by Dr. Jeff Kerby, Mr. Lionel Brown, and the custodial and maintenance staff, adding that this plan has been a collaborative effort with many stakeholders. Dr. Apple stated that some matters addressed in the back to school plan include enhanced cleaning procedures with additional custodial staff, frequent hand washing by students and staff, restriction of visitors, requirement of facial masks by all visitors, suggest student use of facial masks when on the school bus, during passing periods, or when in close contact with other students/staff, limit small-group settings, provide another nursing area for those who are symptomatic for COVID-19. Changes at the junior high recreation center will include limiting enrollment to the first 30 students, and follow all protocol in the back to school plan. Changes for school bus transportation include transportation by personal means if possible, encourage the use of masks, assigned seating to limit contact, and disinfectant cleaning after each route. Dr. Apple stated the back to school plan is a fluid document and subject to change, adding that no plan will fully satisfy everyone but we are making our best effort. Mr. Patrick Underwood, advocate for special needs children, addressed the board and Dr. Apple regarding concerns on the proposed plan. Dr. Apple stated that he would like to set up a meeting with Mr. Underwood and other parties, including himself, principals, and special education cooperative personnel to discuss the issue further. Dr. Apple then requested approval of the back to school plan as presented, with amendments to the special education section. Mr. Farris so moved, and Mrs. Lynch seconded. With no discussion, the motion carried 7-0. Dr. Apple advised the plan can be viewed on the school website.

Mr. Marshall motioned to allow Dr. Apple make changes to the back to school plan as necessary with board approval. Mrs. Lynch seconded the motion. Dr. Apple advised that all changes will be made with team associates. The motion passed 7-0.

Mr. Farris made a motion to approve temporary waivers to the high school student handbook policies so that chromebooks will be provided to Springs Valley Academy students, and the semester exam attendance policy is temporarily suspended and all students will be required to take semester exams. Mr. Marshall seconded. The temporary waivers are for the 2020-21 school year only. The motion was then carried 7-0.

Dr. Apple advised that he has received the retirement notice for Mrs. Julianne Edwards as study hall aide effective today, adding that her thirty-plus years of service to Springs Valley is greatly appreciated.

Mr. Burton made a motion for the August and September board meetings to be held in the auditorium, with the meeting location to be re-evaluated at that time. Mrs. Shipman seconded, and the motion passed 7-0.

Additional discussion was held on the back to school plan and the distinction of updated versions for identification purposes.

Dr. Apple requested permission to hire employees as needed prior to the start of school with board approval. Mr. Marshall so moved, and Mr. Burton seconded. The motion carried 7-0.

Dr. Apple presented the following policy updates for first reading: 0151 - ORGANIZATIONAL MEETING, 0152 - OFFICERS, 0154 - MOTIONS, 0155 - COMMITTEES, 0164.4 - MEETING OF THE BOARD DEFINED, 0165 - NOTICE OF BOARD MEETINGS, 0167.1 - VOTING, 0167.2 - EXECUTIVE SESSION, 0167.3 - PUBLIC PARTICIPATION AT BOARD MEETINGS, 0171.4 - TREASURER, 3120.11 – PUBLIC HEARING BEFORE COMMENCEMENT OF COLLECTIVE BARGAINING, 4162 - DRUG AND ALCOHOL TESTING OF CDL HOLDERS AND OTHER EMPLOYEES WHO PERFORM SAFETY-SENSITIVE FUNCTIONS, 5111 - DETERMINATION OF LEGAL SETTLEMENT AND ELIGIBILITY FOR ENROLLMENT OF STUDENTS WITHOUT LEGAL SETTLEMENT IN THE CORPORATION, 5460 - GRADUATION REQUIREMENTS, 6105 -

AUTHORIZATION TO ACCEPT AND DISTRIBUTE ELECTRONIC RECORDS AND TO USE ELECTRONIC SIGNATURE, 6250 - REQUIRED ADM COUNTS FOR THE PURPOSE OF STATE FUNDING, 7540.02 - WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES, 8330 - STUDENT RECORDS, 8415 - DELEGATION FOR CONTINUED SCHOOL FUNCTIONING, 8416 - DELEGATION FOR CONTINUED SCHOOL FUNCTIONS DURING A DECLARED EMERGENCY, 8420.01 - PANDEMICS AND EPIDEMICS, and 8450 - CONTROL OF CASUAL-CONTACT COMMUNICABLE DISEASES. The second reading for these policy updates will be conducted at the August board meeting.

With no other business before the board, Mrs. Shipman motioned to adjourn. Mr. Burton seconded, and the meeting adjourned at 6:57 PM.

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